

Reedsburg Public Library
Library Board Minutes
March 8, 2018

Members present: Stephen Balda, Kate Campbell, Heidi Feller, Tom Geimer, Joleen McBride, David Moon. Also Present: Library Director Sue Kucher & Assistant Director/Friends Liason Kris Houtler

Call to Order: President McBride called the meeting to order at 6:30 p.m.

Approval of the Agenda: Campbell moved to approve the agenda as presented. Feller seconded. All approved.

Minutes of the February meeting: Geimer moved to approve the minutes of the February 8, 2018 meeting. Balda seconded. All approved

Finance Report: Campbell presented the Finance Report, and reported that she would shop rates for CDs set to mature in the near future. Memorial and Local History donations were deposited and interest amounts posted. Feller moved to approve the report as presented. Geimer seconded. All approved.

Bills: \$19,796.74 was expended from Library Operating for 2018. Campbell moved to approve the bills. Moon seconded. All approved.

Director's Report: Kucher presented the report, showing circulation of 18,472 items and 14,254 library visitors for a daily average of 509 people. 1,591 people attended 77 programs in February. Staff Inservice on 2/19 was successful, with 13 staff participants as well as a member of the Sauk Co Library Board and Friends' President. The Library was awarded the Reedsburg Chamber of Commerce Spirit Award at the Chamber meeting on 2/27. The report is placed on file.

General Business: Houtler presented a request from the Friends of the Reedsburg Public Library for a beer tasting program on April 10, 2018. The tasting would follow a program presented by Author and Photographer Matthew Janzen about his book, "The State of Craft Beer". The Friends' will apply for a temporary Class B license for the event and asked the Board to consider providing an exception to the prohibition of alcohol on the premises under the Library's Meeting Room Use and Appropriate Library Behavior policies for the event. Balda moved to provide an exception to alcohol prohibition under the Acceptable Library Behavior and Library Meeting Rooms Policies. Campbell seconded. All approved.

Kucher presented a request for an exception to the fines and fees under the Circulation Policy to offer fines forgiveness during National Library Week, April 8 to 14, 2018. The

promotion encourages patrons to clear up fines and outstanding materials through fine-free check-in all week as well as waiving up to \$20 in fines accrued at Reedsburg Library. Campbell moved to exempt fines for the National Library Week Fines Forgiveness Promotion, April 8-14, 2018. Feller seconded. All approved.

Kucher presented an update to the Library Archives project in City Hall. Progress on the renovation has been substantial and discussions about the logistics of moving and securing the room have begun. A portion of the room is intended to be used for the Historic Preservation Commission's collections. Kucher will continue to update as the project continues and as plans and budget information become available.

Kucher requested a discussion as to the Boards' directives for participation in City and Library facilities planning discussions. No action was taken at this time. Director Kucher will advocate for the Library's needs and bring ideas and suggestions for future expansion, interim measures and planning to the Board for evaluation as necessary.

Adjournment: Moved by Campbell. Seconded by Balda. All approved.